

Message Text

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TO USMISSION OECD PARIS

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E.O. 11652: NA

TAGS: SENV, OECD

SUBJECT: OECD ENVIRONMENT COMMITTEE - HOTEL RESERVATIONS

1. PLEASE RESERVE INSIDE ROOM WITH DOUBLE BED (A SINGLE ROOM IF POSSIBLE) AT HOTEL ALEXANDER FOR CHRISTIAN A. HERTER, JR., NIGHTS OF NOVEMBER 11 THRU 13 (TUES. THRU THURS.). IF SUCH ROOM NOT AVAILABLE, PLEASE TRY FOR SAME THING (EMPHASIS ON DOUBLE BED) AT EQUIVALENT HOTEL (FREMIEY IS A POSSIBILITY).
2. PLEASE CONTACT HOTEL NICOLAI AND MAKE FOLLOWING CHANGE IN THE RESERVATION MADE DIRECTLY SOME TIME AGO IN THE NAME OF ROBERT PORTER: CHANGE RESERVATION (WHICH SHOULD BE FOR A SINGLE WITH BATH) FROM NIGHTS NOVEMBER 10 THRU 14 (MON. THRU FRI.) TO NIGHTS NOVEMBER 11 THRU 15 (TUES. THRU SAT.). PLACE RESERVATION IN NAME PAUL GLASOE VICE PORTER (WHO WILL NOT BE ATTENDING MEETING).
3. PLEASE CONFIRM. KISSINGER

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